



**SHERIFFS'
&
RECORDER'S
FUND**

**Annual Report
2020-2021**

The Fund was established by the Sheriffs of the City of London in 1808

The Sheriffs' & Recorder's Fund

ANNUAL REPORT 2020-2021

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THE SHERIFFS' & RECORDER'S FUND

In 1808 the two Sheriffs of the City of London set up a fund to help prisoners living in appalling conditions in Newgate, and their families. In 1931 the Fund merged with the fund set up by the Recorder to assist offenders released on probation. From an office in the Old Bailey provided by the Corporation of London the Fund gives small grants to ex-prisoners and their families in Greater London, to buy essentials: clothes for a job interview, a training course, tools of trade, household equipment. The Fund also gives large grants to prison-based schemes for rehabilitating ex-prisoners through training and mentoring.

The Fund's part in preventing re-offending has been made even more vital by Covid 19, which has significantly increased the problems of often over-crowded and out of date prisons, whose inmates have been locked in their cells (c. 2 x 3 metres) for 23 hours a day. The following facts are from Bromley Briefings, the annual report on prisons by the Prison Reform Trust, which the Fund supports.

*46% of adult women prisoners and 21% of men have attempted suicide at some point (general population: 6%)

*58% of women prisoners are reconvicted within one year of leaving prison

*Some (not all) prisoners are entitled to a discharge grant to help them on release. It has been £46 since 1995 (temporarily £80 during the pandemic)

*47% of adult prisoners have no qualifications (general population: 15% of working age)

*The death rate in prisons has risen by over 50% in the last decade. 282 people died in prison in 2020, including self-inflicted deaths of 68 men and 2 women

*Over a third of prisoners (34%) were identified as having a learning disability or difficulty following assessment on entry to prison in 2017-18

*Nearly three in ten (29%) of our prisons are rated of "concern" or "serious concern" by the Prisons and Probation service

*53% of adult women prisoners and 27% of adult men experienced abuse as a child (general population: 20%)

*13% of prisoners have never had a job (general population: 3.9%)

EXTRACT FROM THE WILL OF MRS. HELEN CHARLOTTE NORRIS

Helen Charlotte Norris, wife of John Nelly Norris, died on January 10th 1950. In her will she made a bequest of the residue of her estate to create a fund in memory of her husband.

Mrs. Norris had heard of the Recorder's Fund (amalgamated with the Sheriffs' Fund) through a letter written to a London newspaper by an ex-convict, to whom the Fund had given assistance, with good results.

The residue of her estate was approximately £12,000. The income was given in perpetuity to the Recorder's Fund, together with a request by Mrs. Norris that the following paragraph from her will be always read out at the Sheriffs' and Recorder's Fund's Annual General Meeting:

5. I give all the rest of my property of every kind to the Public Trustee upon trust for sale to perpetuate the memory of my husband John Edward Norris who did so much for others. I wish to create a trust fund to be called The John Nelly Norris Fund to help rehabilitate and to restore the self respect of those coming under the notice of the probation offices at the Central Criminal Court, London EC, to help them to such an honest and better life, to restore their self respect, to help them place their trust in God and to follow the teachings of Christ, for no good can come otherwise. I would like those handling these my wishes to give a chance to those who have strayed to think on these things. I wish therefore everything to which I am possessed at my death to be sold by public auction to the highest bidder to create this Trust and the net proceeds of such sale to be invested to constitute a fund to be called The John Nelly Norris Fund and to pay the resulting income therefrom in perpetuity to The Recorder's Fund at the Central Criminal Court London for the furtherance of the object of that Fund.

It is my wish that paragraph 5 be read at each annual meeting of The Recorder's Fund, a prayer for my husband and self, I beseech you.

The Sheriffs' & Recorder's Fund

Chairman and Trustee:	Lady Brewer, OBE
Deputy Chairmen and Trustees:	Mr. David Biddle Mr. James Harman
Honorary Treasurer and Trustee:	Mr. Christopher Thomas
Honorary Solicitor and Trustee:	Mr. Alastair Collett
Trustee:	Mrs. Penrose Halson
Auditors:	JCA, Chartered Accountants
Honorary Life President:	Mrs. Richard Saunders
Presidents:	Alderman & Sheriff Professor Michael Mainelli & Sheriff Christopher Hayward
Vice President:	The Recorder of London HHJ Mark Lucraft, QC

Patrons:	The Rev. Jonathan Aitken The Rt. Rev. and Rt. Hon. Richard Chartres, KCVO, DD, FSA Lady Davies Lord Phillips of Worth Matravers, KG Baroness Helena Kennedy of The Shaws, QC Sir John Parker Mr. Jon Snow
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Advisory Council:	Ms. Karla Day, Probation Department, Central Criminal Ct. Mr. Rowland Barker Mr. Daniel Bell Mr. James Blossie-Lynch The Lady Clarke Mr. Glenn Hurstfield Mrs. Nikki Meinertzhagen His Hon. Judge Peter Rook, QC Mrs. Hilary Russell together with the Presidents and Vice President
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SUBSCRIPTIONS & DONATIONS will be gratefully received and acknowledged by:

The Chairman

Sheriffs' and Recorder's Fund

Central Criminal Court

Old Bailey

London EC4M 7EH

Website: www.sr-fund.org

Tel: 020 7192 2739 / 2734

Email: srfundsec@yahoo.com

Kindly note that cheques should be made payable to The Sheriffs' & Recorder's Fund.
Please refer to pages 23-26 at the end of this Report for ways of giving.

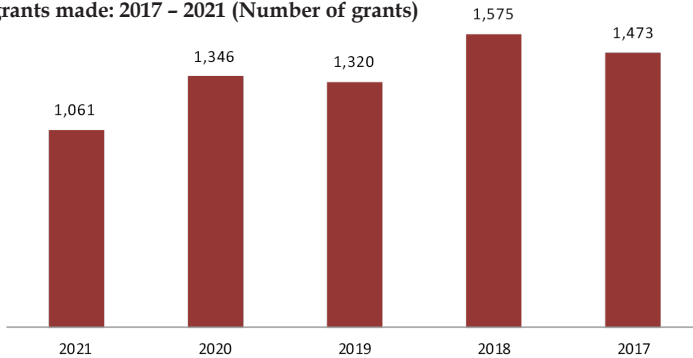
Registered Charity Number 221927

GRANTS

In 2020-2021 the Fund made:

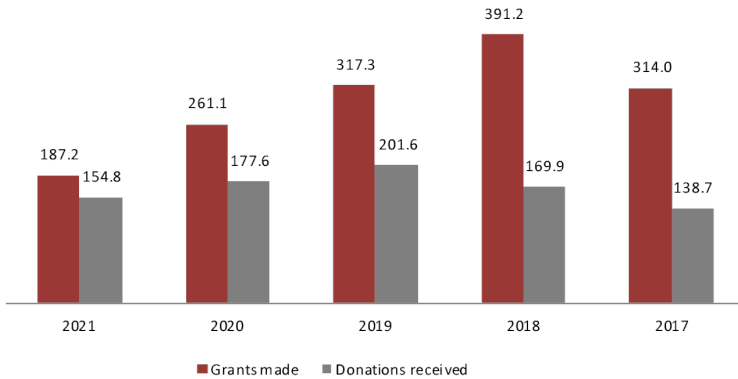
- ▶ 1,061 grants compared to 1,346 in 2019-20;
- ▶ grants amounting to £187,159 compared to £261,104 in the previous year.

History of grants made: 2017 – 2021 (Number of grants)

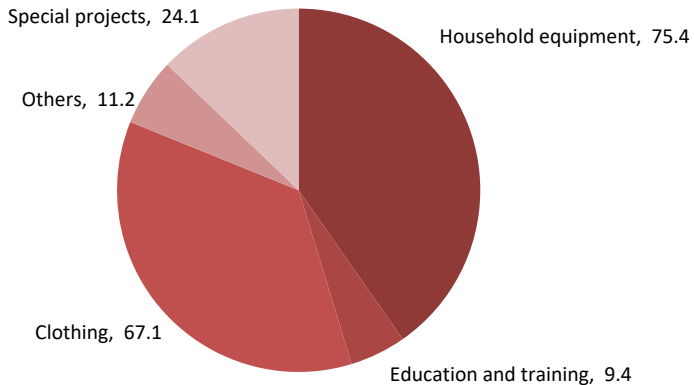


Grants and donations: 2017 – 2021 (£000)

The Fund's aim is to apply all donations received directly to beneficiaries and this has been achieved consistently over the last 5 years.

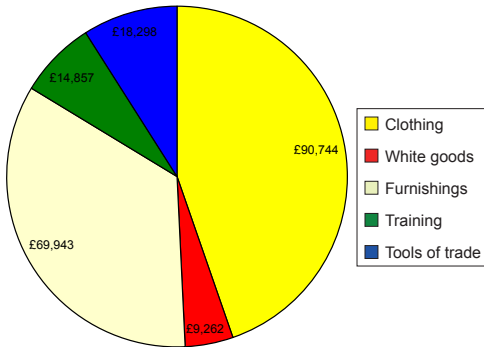


Grants made in 2020-2021 (£000)

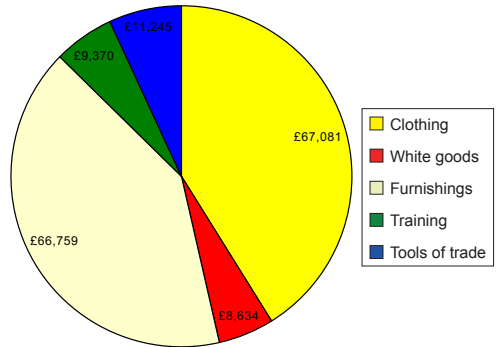


Casework Grants April 2019 - March 2021

April 2019 - March 2020



April 2020 - March 2021



COURSES FOR WHICH GRANTS WERE GIVEN DURING 2020-2021

- | | |
|---------------------------|---------------------------|
| Asbestos | Mortgage |
| Beauty | Motor Bike Training |
| Carpentry | Nail Technician |
| Counselling | Personal Track Safety |
| Dental Nurse | Policing & Criminology |
| Dog Grooming | Site Management |
| Electricians | Small Hand Tools Training |
| Finance | Sports Massage |
| First Line Train Training | Spraying |
| Football Scouting | Street Work |
| Forklift | Telescopic Handler |
| Gas & Electrical | Traffic Management |
| Horticultural | Tube & Fitting |
| Information Technology | |

LIVERY COMPANY DONORS

On behalf of its beneficiaries, The Sheriffs' & Recorder's Fund wishes to thank the following donors in the year to 2020/2021.

Actuaries	Goldsmiths
Air Pilots	Hackney Carriage Drivers
Apothecaries	Horners
Armourers and Brasiers	Information Technologists
Arts Scholars	Insurers
Bakers	International Bankers
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Bowyers	Lightmongers
Broderers	Loriners
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Chartered Surveyors	Parish Clerks
City of London Solicitors	Pattenmakers
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Clothworkers	Pewterers
Constructors	Plasterers
Cooks	Plumbers
Coopers	Poulters
Cordwainers	Saddlers
Curriers	Salters
Cutlers	Scientific Instrument Makers
Distillers	Scriveners
Drapers	Security Professionals
Dyers	Shipwrights
Educators	Spectacle Makers
Fan Makers	Stationers
Farmers	Tallow Chandlers
Feltmakers	Tax Advisers
Firefighters	Tin Plate Workers alias Wire Workers
Fishmongers	Tobacco Pipe Makers and Blenders
Fletchers	Turners
Framework Knitters	Tylers & Bricklayers
Fruiterers	Upholders
Gardeners	Vintners
Glass Sellers	Watermen & Lightermen
Glovers	Weavers
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	World Traders

200 CLUB MEMBERS AS AT JUNE 2021

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Mr. John Barber
Mr. Rowland Barker
Mr. James Bartos
His Hon. Judge Peter Beaumont
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Mr. David Biddle
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Ebony, QC
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Sir David and Lady Wootton
Dr. D.W.R. Wright, MBE, FCIS
Mr. Richard Youell

DONATIONS FROM CHARITABLE TRUSTS, INDIVIDUALS AND ORGANISATIONS

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Aldersgate Ward Club
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A. Ball
B. Barnes
BDB Pitmans LLP
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Bider Trust
Bishopsgate Ward Club
Blyth Watson Charitable Trust
J. Boal
Mr. M. D. Broadway
Broad Street Ward Club
M. A. Bromley
Ms J. Bryant-Pearson
Nick BT
Rev G. R. Bush
Mrs. Ann Buxton
The Donald Byford Charitable Trust
CAF Charitable Aid Foundation
N. Christian / Alan
City Consorts
City Livery Club
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Cripplegate Ward Club
Dentons Charitable Trust
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Mr. Andrew Dyke MA (CANTAB) MCFI
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J. E. Farmer
Stefan Fafinski
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Mr. J. H. FitzGerald
R. Foley
John Gilbert
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Mr. H. Gould
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G. Grigson
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James Harman
D. K. Harris
Mr. & Mrs. Hart
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R. Hedderwick
M. K. Hill
S. Holdsworth
Inter-livery Clay Shoot
Mr. R. J. Jagerman
C. Jeal
Mr. Jenkins
M. Jourdan
Judiciary of England & Wales
Kenneth J. Kent
Sir Christopher Leaver
Lord Levene
Lime Street & Cornhill Ward Club
Mazars Charitable Trust
A. Mead
Mrs. Wendy Mead
HHJ Judge Molyneux
S. Morris
Mrs. E. Moss
A. Nell
Mr. & Mrs. Newall
Mr. D. Newell
Mr. & Mrs. Ovington
QC Paget Dej
Mr. Chris Parr
D. Phillips
Mr. E. J. Pilgrim
Pooleys Flight Insurance
The Power of Ten
Queenhythe Ward
Red Lion Chambers
R. Regan
E. H. Ring
Rotary Club
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United Wards Club of City
Mr. T. E. Watts
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Willoughby
Mr. B. Winterflood FCIS (Hon) MBE
A. J. K. Woodhead
J. Young

LIFE GOVERNORS

HON. LIFE GOVERNORS:

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Mr. Adrian Barnes
Dr. Robert Bethel
Mr. and Mrs. Geoffrey Bond *
Mr. Michael Broadway
Mr. J. Byllam-Barnes
Mr. Martin Clarke *
Mr. William Clegg
Mr. P. A. Copland
Mr. N. A. Crooks-Meredith
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Mr. D. H. Elias
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Mr. K. E. Way
Maj. P. H. Williamson
Dr. D.W.R. Wright, MBE, FCIS
Mr. H. R. Wynne-Griffith
Ald. Sir Alan Yarrow

* Past Presidents

THE PRESIDENTS' REPORT 2020-2021

This past year has seen the Fund continue its work but with the same problems as most Charities have faced in these Covid times. Once again, the Annual Report is somewhat reduced and has been produced remotely.

Life for those in prison has continued to be very difficult. In most prisons inmates have been locked up for 23 ½ hours a day. The half hour out of cell was spent one day in the exercise yard and the next in the shower room. At the request of one Prison Governor the Fund arranged to send large quantities of books. Each book had to be vetted which caused a certain amount of extra work for the reduced number of Prison Officers, but the parcels were very well received.

During this last year the Fund has paid for the rewiring of Prison Radio at HMP Pentonville. Prison Radio is a vital part of inmates' daily life. The Prison Reform Trust commissioned a History of its first forty years, a publication to which the Fund has contributed. Anyone involved in the sector will know how reliant we are on the PRT's *Bromley Briefings*, which give to all, at no cost, the real facts and figures about prisons and prisoners. A one-off grant was given to PACT to support their work with prisoners and their families through this particularly testing time.

At the request of the Governor of HMP/YOI ISIS, Emily Thomas, the Fund covered the costs of a feasibility study for a project called Untold. The outcome of the study has meant that the Guildhall School of Music and Drama, the University of the Arts, Goldsmiths College, InHouse Records and Novus have come together to run a training programme focusing on technical production skills in the creative industries. Thanks to Sheriff Hayward's Slimming Challenge, the Fund will be able to continue to support this innovative programme.

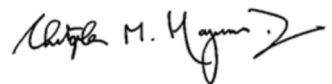
We have continued to be active in supporting the work of the Fund by speaking at virtual Livery Company and Ward Club events. The donations we receive from these are given to the Fund.

Once again thanks are due to the unfailing dedication of Paul Lecoutre, the Administrator of the Fund, and Claire Ivey, its Secretary. Without them none of this would be possible.

Our grateful thanks to all of you who support us.



Alderman & Sheriff Professor Michael Mainelli



Sheriff Christopher Hayward

REPORT OF THE TRUSTEES

Objects of the Fund

The Fund is a registered charity (No. 221927) constituted under a trust deed dated 17 February 1981 as amended on 21 June 1994 and 30 June 1998. The rules of the Fund are included in this Annual Report.

Statement of Trustees' responsibilities

The Trustees are responsible for safeguarding the assets of the Fund and for keeping proper accounting records in order to determine the financial position of the Fund at any given time. The Finance Committee, which has responsibility delegated to it by the Trustees, meets quarterly to consider, inter alia, the financial position of the Fund.

Reserve policy

The Fund has a permanent endowment of £8,470 and all other reserves are unrestricted for use in accordance with the charitable objects of the Fund. It is the aim of the Fund to maintain sufficient reserves such that investment income covers the costs of administering the Fund, so that all donations received can be applied directly to beneficiaries of the Fund.

Summarised accounts


The summarised accounts included in this Annual Report are a summary of information extracted from the annual accounts of the Fund for the year ended 31 March 2021 and certain information relating to both the statement of financial activities and the balance sheet.

Independent Examiner's report

The full annual accounts for the year ended 31 March 2021 have been subject to independent examination by JCA Accountants, the Fund's auditors. The Independent Examiner's Report is not reproduced in full in these summarised accounts, but the report stated that no matter has come to the attention of the Independent Examiner to indicate:

- that accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- that the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102);
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

Signed on behalf of the Trustees


Lady Brewer
Chairman

REPORT OF THE HONORARY TREASURER

In a year like no other in living memory, the strong foundations that the Fund has built over the years were very evident, as borne out by the financial activities summarised in this Annual Report.

Charitable Activities

During the year the Fund made 1,065 grants (2020 - 1,346) amounting to £187,159 (2020 - £261,104), including casework grants of £154,240 (2020 - £192,364). The fall in number and value of casework grants was a function of reduced applications to the Fund as a result of the systematic hiatus caused to the probation services by the pandemic. Perhaps the most relevant fact to note in this last year was that the Fund was able to fulfil all valid, qualifying casework applications that it received and did not have to reduce the average grant value due to any funding constraints.

This was enabled by the continued support of the livery companies, the 200 Club and other longstanding supporters of the Fund. Donations were some 12% lower this year, with total income from donations of £154,809 (2020 - £177,618), but this was inevitable in the circumstances, and we are very grateful for this continued support. We did have to curtail our support of special projects to £24,070 (2020 - £58,000) due to the reduced scope for our fundraising activities, which we generally use to fund these projects, although, even so, we were able to raise nearly £10,000 from such activities this year. Most importantly, I am pleased to be able to report that even in these challenging times we were able to ensure that all monies received from donations went directly to grants and were not required to support the running costs of the Fund.

Overall, the Fund recorded a deficit of £16,728 (2020 - £1,913 surplus) before, taking into account investment gains and losses.

Investments and Capital Reserves

The value of the Fund's investment portfolio increased by approximately 17% during the year to £1,696,202 (2020 - £1,441,656). After a significant fall in value of the Fund's investment portfolio at the end of the last financial year, I am pleased to report that the Fund has been able to recover all the unrealised losses of the previous year, with aggregate investment gains of £262,698 (2020 - £160,715 losses). Investment income amounted to £47,374 (2020 - £55,045), representing a yield of approximately 3% (2020 - 3%).

With capital reserves of approximately £1.7 million and cash balances of approximately £41,000 at the year end, the Fund starts the new financial year with a strong base to tackle the increase in grant applications that is anticipated this year.



C C A Thomas
Honorary Treasurer

INDEPENDENT EXAMINER'S STATEMENT TO THE TRUSTEES OF THE SHERIFFS' & RECORDER'S FUND

We have examined the summarised accounts of The Sheriffs' & Recorder's Fund for the year ended 31 March 2021.

Respective responsibilities of Trustees and Examiner

The trustees are responsible for preparing the summarised accounts in accordance with applicable United Kingdom law and the recommendations of the Charities SORP (FRS102). Our responsibility is to report to you our opinion on the consistency of the summarised accounts with the full financial statements and Trustees' Annual Report. We also read the other information contained in the Annual Report and consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the summarised accounts.

We conducted our work in accordance with Bulletin 2008/3 "The auditors' statement on summary financial statements" issued by the Auditing Practices Board.

Opinion

In our opinion the summarised accounts are consistent with the full financial statements and the Trustees' Annual Report of The Sheriffs' & Recorder's Fund for the year ended 31 March 2021.

JCA, Accountants

Island View, 9b Hurst Road, Milford on Sea, Hampshire SO41 0PY

30 June 2021

SUMMARISED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

These summarised accounts may not contain sufficient information to allow for a full understanding of the financial affairs of the Fund. For further information, the full annual accounts and the trustees' annual report should be consulted: copies of these can be obtained from The Sheriffs' & Recorder's Fund, Central Criminal Court, Old Bailey, London, EC4M 7EH.

The full annual financial statements for the year ended 31 March 2021 were approved by the Trustees on 30 June 2021 and have been submitted to the Charity Commission.

Statement of financial activities for the year ended 31 March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2020 £	Total 2019 £
Income:						
Donations and legacies	(1)	154,809	-	-	154,809	177,618
Fundraising events		9,643	-	-	9,643	76,922
Investment income		47,374	-	-	47,374	55,045
Total income		211,826	-	-	211,826	309,585
Expenditure:						
Fundraising events		-	-	-	-	3,858
Charitable activities	(2)	221,029	-	-	221,029	295,820
Other		7,525	-	-	7,525	7,994
Total expenditure		228,554	-	-	228,554	307,672
Net incoming/(outgoing) resources for the year before gains/losses on investments		(16,728)	-	-	(16,728)	1,913
Gains and losses on investment assets:						
Realised		17,553	-	-	40,845	16,027
Unrealised		245,145	-	-	(201,560)	96,764
Net movement in funds		245,970	-	-	(158,802)	102,767
Reconciliation of funds						
Total funds brought forward		1,464,876	12,599	8,470	1,485,945	1,644,747
Total funds carried forward		1,710,846	12,599	8,470	1,731,915	1,485,945

All activities derive from continuing operations. There are no recognised gains or losses other than the results disclosed above.

Balance Sheet as at 31 March 2020

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets		1,107	1,387
Investments		1,696,202	1,441,656
		1,697,309	1,443,043
Current assets			
Debtors	(4)	-	10,775
Cash at bank and in hand		41,693	44,316
		41,693	55,091
Creditors			
Amounts falling due in less than one year	(5)	(4,587)	(9,689)
Net current assets		37,106	45,402
Creditors			
Amounts falling due after more than one year	(6)	(2,500)	(2,500)
Net assets		1,731,915	1,485,945
Income funds			
Unrestricted funds		1,710,846	1,464,876
Restricted funds		12,599	12,599
Endowment funds		8,470	8,470
		1,731,915	1,485,945

Notes to the summarised accounts

	2021	2020
	£	£
1. Income from donations and legacies		
Legacies	-	-
Donations	154,809	177,618
	<u>154,809</u>	<u>177,618</u>

2. Charitable activities

Resources expended on charitable activities comprised:

	2021	2020
	£	£
Grants payable	178,310	250,364
Staff costs	34,425	33,805
Depreciation	280	350
Other support costs	5,942	5,856
Governance costs (note 3)	2,072	5,445
	<u>221,029</u>	<u>295,820</u>

The fund had two part-time employees during the year (2020: 2).

No Trustee received any remuneration or expenses in the year (2020: £ nil).

Grants Payable

During the year the Fund made a total of 1,065 grants (2020: 1,346) amounting to £187,159 (2020: £261,104):

	2021		2020	
	No.	£	No.	£
Individuals	1,061	163,089	1,336	203,104
Special projects	4	24,070	10	58,000
	<u>1,065</u>	<u>187,159</u>	<u>1,346</u>	<u>261,104</u>
Household equipment	412	75,393	446	79,205
Education & Training	37	9,370	55	14,857
Clothing	534	67,081	721	90,744
Others	82	35,315	124	76,298
	<u>1,065</u>	<u>187,159</u>	<u>1,346</u>	<u>261,104</u>

3. Governance costs

	2021	2020
	£	£
AGM and annual report	872	4,245
Auditor's honorarium	1,200	1,200
	<u>2,072</u>	<u>5,445</u>

4. Debtors

	2021	2020
	£	£
Receivable from Fundraising event	-	10,775

5. Creditors: amounts falling due in less than one year

	2021	2020
	£	£
Accruals	3,480	8,671
PAYE due	1,107	1,018
	<u>4,587</u>	<u>9,689</u>

6. Creditors: amounts falling due after more than one year

	2021	2020
	£	£
Creditors	<u>2,500</u>	<u>2,500</u>

RULES OF THE SHERIFFS' & RECORDER'S FUND

Whereas a Fund known as the Sheriffs' Fund was established in 1808 by the Sheriffs of the City of London to provide relief for the families of imprisoned persons and for such persons on their discharge; And whereas a Fund known as the Recorder's Fund was established over a century later for the assistance of the work of the probation officers at the Central Criminal Court;

And whereas the Sheriffs' Fund and the Recorder's Fund were amalgamated in 1931 to form the Sheriffs' and Recorder's Fund under the joint Presidency of the Sheriffs and the Vice-Presidency of the Recorder of London;

And whereas the Charity Commission made an Order on 17th February, 1981, establishing a Scheme which directs that the Fund shall be administered in accordance with the then subsisting Rules, defines its objects and provides for the variation of the Rules and for the determination of questions under the Scheme;

And whereas the members of the Fund, at a special general meeting held in 2012 made amendments of the Rules consequent upon the provisions of the Scheme. Now, therefore, the Rules of the Fund are henceforth as follows:

- 1 The objects of the Fund, as set out in paragraph 2 of the Scheme made by the Charity Commission on 17th February 1981, are:
 - (a) to give, at the discretion of the Committee of the Charity, assistance to persons on their discharge from prison, and during their imprisonment temporary relief to their families if in distress, provided that such families are resident in the City of London or in the Metropolitan Police District;
 - (b) to make such contributions as the Committee shall from time to time decide upon for the assistance of the work of the Probation Officers having responsibility for persons residing in the City of London or in the Metropolitan Police District and for the work of the Chaplains of the Metropolitan Prisons;
 - (c) to give assistance to organizations or persons within the City of London or within the Metropolitan Police District concerned with the rehabilitation of offenders residing in these areas.

2. The members of the Fund shall consist of Life Presidents, two Presidents, a Vice-President, a Chairman, up to two Deputy Chairmen, Life Governors, Honorary Treasurer and Honorary Solicitor.
3. The Sheriffs for the year, if qualified as Life Governors, shall be joint Presidents for their year in office. The Recorder of London for the time being, if qualified as a Life Governor, shall be Vice President of the Fund.
4. The Chairman and Deputy Chairmen shall be elected at the Annual General Meeting, from amongst the Life Governors to serve for one year and shall be eligible for re-election.
5. The Life Governors shall be those who make such donation as the Committee shall from time to time determine and who shall be admitted as Life Governors by the Committee.
6. The Honorary Officers, viz: the Treasurer and the Solicitor, shall be elected at the Annual General Meeting to serve for one year and shall be eligible for re-election.
7. (a) The Fund shall be managed by a Committee consisting of the Chairman, up to two Deputy-Chairmen and the Honorary Treasurer (all ex-officio) and two further persons (being Members), to be nominated by any Member of the Fund, and who shall be elected at an Annual General Meeting to serve for three years (and who shall be eligible for re-election). The members of the Committee shall be the charity trustees of the Fund.

(b) The Committee shall be assisted by an Advisory Council which shall consist of the Presidents, Vice President, the members of the Committee and Officers ex-officio and up to 12 persons to be nominated by any Member of the Fund and who shall be elected at an Annual General Meeting. At each Annual General Meeting one third (or the number closest to one-third) of such elected Advisory Council Members shall retire, those to retire being those who have been longest in office and as between those two or more who have been in office for an equal time the Member to retire shall in default of agreement be determined by lot. A retiring Member shall be eligible for re-election.

(c) The Committee shall have power to fill any casual vacancy arising on the Committee or on the Advisory Council.

(d) The Committee may confer on any individual (with his or her consent) the honorary title of Patron or Honorary Life President of the Fund upon such terms and conditions as the Committee shall see fit.

- 8 The Committee and the Advisory Council (three forming a quorum in each case) shall meet no fewer than three times a year at the Central Criminal Court, Old Bailey, or at such other place and on such day and time as the Committee or the Chairman may appoint.
- 9 The Committee shall maintain financial records, and prepare and submit accounts and returns, in accordance with the requirements of the Charities Act 2011.
- 10 Annual General Meeting (five forming a quorum) shall be held in each year when the Treasurer shall present a Statement of Financial Activities and a Balance Sheet, the Committee shall present a Report, officeholders, members of the Committee and the Advisory Council shall be elected and the Auditor appointed.
- 11 The Chairman shall, on a resolution of the Committee - or on the requisition of six members of the Fund - summon a Special Meeting, the object of which shall be specified in the Summons, at which Meeting five shall be a quorum.
- 12 General and Special Meetings shall be summoned with not less than seven clear days' notice to every member of the Fund, and Committee and Advisory Council Meetings with no fewer than three clear days' notice to every member of the Committee or Advisory Council.
- 13 The investments belonging to the Fund may be held in the name of any corporation or any other person (being, if individuals, at least two in number) as nominee on such terms as the Committee thinks fit. In exercising this power the Committee shall have regard to any relevant guidance published by the Charity Commission from time to time.
- 14 In the professed execution of the trusts and powers contained in the Rules no Committee member shall be liable either (a) for any loss to the Fund arising by reason of any improper investment made in good faith (so long as he shall have complied with the provisions of Rule 15) or (b) for the negligence or fraud of any agent employed by him or by any other Committee member in good faith even though the employment of such agent was not strictly necessary or expedient (provided reasonable supervision shall have been exercised) or (c) by reason of any mistake or omission made in good faith by any Committee member or (d) by reason of any other matter or thing except wilful and individual fraud or wrongdoing or wrongful omission or gross negligence on the part of the Committee member who is thought to be made liable.

- 15 Each Committee member shall be indemnified out of the assets of the Fund against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Fund and the benefit of this indemnity shall accrue to an individual in respect of his period as a Committee member notwithstanding his having failed to be re-elected for the purposes of Rules 4, 6 or 7(a) applicable.
- 16 Money held within the Fund may be applied or invested in the purchase of or at interest upon the security of such shares, stocks, fund and securities or other investments as the Committee shall in its absolute discretion think fit provided always that the Committee will at all times ensure that they have sought professional and impartial investment advice beforehand and provided always that they have carefully and objectively assessed the appropriateness of the professional advice given to them.
- 17 The Committee may delegate such of their powers of management and administration as the Committee may from time to time decide to committees, consisting of not less than one of their number and such other persons as the Committee may appoint, and may make regulations for the conduct of such committees and from time to time amend regulations. All acts and proceedings of any such committee shall be reported as soon as possible to the Committee and no such committee shall incur expenditure on behalf of the Fund except in accordance with a budget which has been approved by the Committee.
- 18 The Committee may delegate, upon such terms and at such reasonable remuneration as the Committee may think fit, to professional investment managers (the 'Managers') the exercise of all or any of their powers of investment on condition that:
 - (a) such delegation shall be by an agreement which is made or evidenced in writing;
 - (b) the delegated powers shall be exercisable only within clear policy guidelines drawn up in advance by the Committee and within the powers of investment of the Committee.
 - (c) make provision for appropriate and regular reporting obligations to the Committee or to a committee authorised by the Committee to receive such reports in respect of all transactions and a requirement for the prompt reporting of all transactions over a specified amount;

- (d) the performance of the investments is reviewed regularly with the Committee;
- (e) the Committee shall be entitled at any time and without notice to review, alter or determine the delegation or its terms;
- (f) the Committee shall be bound to review the arrangements for delegation at intervals not (in the absence of special reasons) exceeding 12 months, but so that any failure by the Committee to undertake such reviews within the period of 12 months shall not invalidate the delegation;
- (g) all payments due to the Managers are on a scale or at a level which is agreed in advance and are notified promptly to the Trustees on receipt.

WAYS TO HELP

The Fund receives no Government grants. It is a registered charity, no. 221927, reliant on voluntary donations, legacies and the efforts of supporters who understand the crucial importance of helping ex-prisoners to stop reoffending.

Will you give hope and practical assistance to the many ex-prisoners who are desperate to make a new start but who genuinely lack the means to do so? You can help in various ways:

Join the 200 Club

The 200 Club was set up in 2008 to mark the 200th anniversary of the Fund. Your commitment of £200 a year will ensure one extra grant a year (grants average c. £150). With Gift Aid two hundred such donors will bring the Fund £50,000 a year. Two hundred ex-prisoners will benefit and society too. Please complete the 200 Club mandate.

Make a Donation

Please complete one of the following forms on pages 24-26 to donate either by cheque or standing order.

Leave a Legacy

With a most generous legacy from Her Honour Judge Ann Goddard, QC the Fund supported charities focused on children, as she would have wished. This, and other recent legacies, have enabled the Fund not only to increase the number of small grants to individuals, but also to give sizeable sums to prison-based schemes. Applications for grants are increasing all the time and such welcome gifts enable the Fund to increase its capital fund and so continue its vital work in a troubled world.

Support Events

The Fund's events raise very useful sums. They are so famous for their originality and interest that they sell out rapidly. Donors to the Fund receive priority invitations.

May we count on your support?

giftaid it

Sheriffs' & Recorder's Fund **200 CLUB MANDATE**



Please complete this mandate, and **Gift Aid declaration** if applicable. Send the form to: **The Secretary, Sheriffs' & Recorder's Fund, Central Criminal Court, Old Bailey, London EC4M 7EH**, who will forward it to your bank

Name and branch address of your bank.....

.....

Please pay to the account of the Sheriffs' & Recorder's Fund, a/c no.10842508, Sort code 20-10-53, Barclays Bank PLC, Bloomsbury & Tottenham Court Road Branch, PO Box 113345, London W12 8GG, the sum of £200 (two hundred pounds) starting annually on

..... until further notice.

Forename(s), surname & title (BLOCK CAPITALS)

.....

Home address

.....

Post code..... Email address.....

Bank account no Sort code.....

Signature..... Date.....

Gift Aid declaration

I should like the Sheriffs' & Recorder's Fund (Charity Commission reference 221927) to reclaim the tax I have paid on this donation and on all future donations. I am a UK taxpayer and note that I must have paid at least as much income tax or CGT as will be reclaimed. Please treat this and all future payments as Gift Aid donations

Date Signature.....





Sheriffs' & Recorder's Fund **SINGLE DONATION**

Please make your donation either by **cheque** or through **BACS**. If applicable, please sign the **Gift Aid declaration**. Send the form to: **The Secretary, Sheriffs' & Recorder's Fund, Central Criminal Court, Old Bailey, London EC4M 7EH**

Cheque

I enclose my cheque, payable to the Sheriffs' & Recorder's Fund, to the value of £.....(..... pounds).

Forename(s), surname & title (BLOCK CAPITALS)

.....

Home address

.....

Post code..... Email address.....

BACS

I have instructed my bank to pay the sum of

£..... (.....pounds) to the account of the Sheriffs' & Recorder's Fund, a/c no. 10842508, sort code 20-10-53, Barclays Bank PLC, Bloomsbury & Tottenham Court Road Branch, PO Box 113345, London W12 8GG. The reference for this instruction is my surname/company/organisation:

.....

Gift Aid declaration

I should like the Sheriffs' & Recorder's Fund (Charity Commission reference 221927) to reclaim the tax I have paid on this donation, and on all future donations. I am a UK taxpayer, and note that I must have paid at least as much income tax or CGT as will be reclaimed. Please treat this and all future payments as Gift Aid donations.



Date Signature.....



Sheriffs' & Recorder's Fund **REGULAR DONATIONS**

Please make regular donations by **Standing Order Mandate**, with a **Gift Aid Declaration** if applicable. Send the form to: **The Secretary, Sheriffs' & Recorder's Fund, Central Criminal Court, Old Bailey, London EC4M 7EH**, who will forward it to your bank

Name & branch address of your bank.....
.....

Please pay to the account of the Sheriffs' & Recorder's Fund, a/c no. 10842508, sort code 20-10-53, Barclays Bank PLC, Bloomsbury & Tottenham Court Road Branch, PO Box 113345, London W12 8GG, the sum of:

£.....(.....pounds) annually
until further notice, starting on.....

Forename(s), surname & title (BLOCK CAPITALS)
.....

Home address.....
.....

Post code..... Email address.....

Bank account no..... Sort code.....

Date Signature.....

Gift Aid Declaration

I should like the Sheriffs' & Recorder's Fund (Charity Commission reference 221927) to reclaim the tax I have paid on this donation, and on all future donations. I am a UK taxpayer and note that I must have paid at least as much income tax or CGT as will be reclaimed. Please treat this and all future payments as Gift Aid donations



Date Signature.....

THE SHERIFFS' & RECORDER'S FUND REACHES OUT

Sheriff Chris Hayward's sponsored slimming raised £16,624 for the Sheriffs' & Recorder's Fund. This splendid sum funded a feasibility study for *Untold*, which works with young men in prison. It helps them to uncover their existing skills and develop new ones, giving them the experience and qualifications needed by employers. Emily Thomas, Governor of HMP/YOI Isis, sends reactions:

"Untold seems to reach out that bit higher than anything else. I can see it being one of those courses you hear talked about on the wing, where people ask all the time how they sign up. I see it as a project that doesn't just give prisoners good skills but changes their entire attitude to personal growth." *Jake, prisoner at HMP/YOI Isis on the Untold Experts by Experience Steering Group*

"When I hear about Untold what I feel is that it's a project that is for me; it describes me and wants to help me. I don't often feel like that." *Dante, prisoner at HMP/YOI Isis on the Untold Experts by Experience Steering Group*

The Sheriffs' & Recorder's Fund also supports the Prison Reform Trust, which for 40 years has played a crucial role in stopping the growth in prison numbers and the deterioration in prison conditions. It has done distinguished and often pioneering work addressing prison policy and practice, educating politicians and the public in these so often neglected issues. Peter Dawson, Director of the PRT, writes:

"We've today distributed the electronic version of the PRT history which the Sheriffs' & Recorder's Fund has helped fund. It will be going out to approximately 2500 recipients with our latest *Bromley Briefings*, and be key to our fundraising for the anniversary and beyond."